



Non-Critical Emergency & Emergency Transportation Policy & Procedure

Indian Trails Camp will have available, at all times, a vehicle which is designated for non-critical emergency transportation. If the vehicle is unavailable, the Summer Camp & Respite Coordinator will designate another appropriate vehicle to serve such a purpose.

The non-critical emergency vehicle will be in good working order and shall have a sufficient supply of fuel to reach the closest twenty four (24) hour emergency facility and back.

Indian Trails Camp staff that are transporting a camper may have one additional staff to accompany them depending on the needs and injury of the camper. Transporting staff must be on the current Indian Trails Camp auto insurance and have a clean and clear driving record.

For emergency transportation, the Summer Camp & Respite Coordinator or nursing staff will call 9-1-1 for an ambulance. An Indian Trails Camp staff will either ride along with the camper in the emergency vehicle or meet them at the hospital or treatment site.

Once the camper receives treatment, the guardian or other support team member (e.g. AFC staff, case manager etc.) is responsible for the camper. Or if the camper is admitted in the hospital or treatment site, Indian Trails Camp staff are no longer responsible for the camper. It is the guardian's responsibility to make arrangements for someone to accompany and be present immediately following admittance.

Indian Trails Camp does not charge for non-critical emergency transportation. If emergency transportation is used, Indian Trails Camp is not responsible for any ambulance fees or any other outside transportation fees.

By signing below, I have reviewed and understand this Policy & Procedure.

Reviewer Signature: _____ Date: _____